

| Risk ID                                              | Category / Element      | Risk Short Title                                 | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Desired Outcome                                                  | Current Situation                          | Proposed Strategy                                                       |
|------------------------------------------------------|-------------------------|--------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|--------------------------------------------|-------------------------------------------------------------------------|
| C00257                                               | M2 Project Organisation | Information overload from agenda-packed meetings | As the Arini Method pilot gears up, meetings with pilot locations are packed with critical information: vision, licensing, implementation timelines, training schedules, deliverables, reporting protocols, and more. There is a concern about the overwhelming volume of material being presented in a single session or document, making it hard for participants to absorb, retain, or act on the information effectively. Information overload happens when communication exceeds processing capacity, leading to confusion, disengagement, or missed action points. | Participants retain and act on the right priorities post-meeting | 10-point agenda is comprehensive but dense | Send concise post-meeting summaries with clearly assigned action points |
| What Could Go Wrong?                                 |                         |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                  |                                            |                                                                         |
| Too much information may blur key tasks or deadlines |                         |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                  |                                            |                                                                         |

| Risk (three-part) Statement                                |                                                                                           |                                                        | Current Risk |                          |             | Response Type | Manageability | Residual Risk | Risk Owner    | Due Date | Close Date | Last Review Date |                                                             |
|------------------------------------------------------------|-------------------------------------------------------------------------------------------|--------------------------------------------------------|--------------|--------------------------|-------------|---------------|---------------|---------------|---------------|----------|------------|------------------|-------------------------------------------------------------|
| Cause                                                      | Risk Event [uncertainty]                                                                  | Consequence                                            | Probability  | Impact                   | Score (PxI) |               |               |               |               |          |            | Notes            |                                                             |
| Incomplete preparation or misalignment in briefing content | Information overload from agenda-packed meetings causes participant confusion or missteps | This may reduce pilot impact and slow initial momentum | 1            | 1                        | 1           | Mitigate      | 1             | 1             | Winter, David |          | Open       | 06Sep25          | Arini Method Pilot - Kickoff Events Coordination/Governance |
|                                                            |                                                                                           |                                                        |              | H-1<br>C-1<br>Q-1<br>S-1 |             |               |               |               |               |          |            |                  |                                                             |

| Mitigating Actions / Response |         |              |          |            |
|-------------------------------|---------|--------------|----------|------------|
| ID                            | Actions | Action Owner | Due Date | Close Date |

| Last 10 RM Events (Meetings/Interviews/Workshops). |      |                             |  |  |  |           |  |  |  |                  |  |  |  |
|----------------------------------------------------|------|-----------------------------|--|--|--|-----------|--|--|--|------------------|--|--|--|
| Mtg.                                               | Date | Title / Person / Department |  |  |  | Objective |  |  |  | (0 Events held.) |  |  |  |
|                                                    |      |                             |  |  |  |           |  |  |  |                  |  |  |  |

| Comments                                         |  |  |  |  |  |  | History                                                                 |  |  |  |  |  |  |
|--------------------------------------------------|--|--|--|--|--|--|-------------------------------------------------------------------------|--|--|--|--|--|--|
| Top Risk                                         |  |  |  |  |  |  | Top Risk Mitigation                                                     |  |  |  |  |  |  |
| Information overload from agenda-packed meetings |  |  |  |  |  |  | Send concise post-meeting summaries with clearly assigned action points |  |  |  |  |  |  |