

## (PROJECT PLANNING & COST ENGINEERING)

**Mobile:** +234-803-376-7321, +234-902-935-6272

**E-Mail:** [oluseyi.micheal@outlook.com](mailto:oluseyi.micheal@outlook.com)

**Languages:** English

**Nationality:** Nigerian

**Marital Status:** Married

**QUALIFICATION:** B.Sc. Admin Ambrose Alli University, Edo State [2007]

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### CAREER SUMMARY

Over 18 year's cognate experience in Cost Engineering, Planning, Project Management, Contract and Risk Management. Proven experience in EPC Projects., In-depth understanding of construction procedures and material as well as project management principles, Professional and practical experiences in Schedule Development (**Level II, III & IV**), Set up and administer Project Measurement System (**PMS**). Good working knowledge of industry leading project management software applications such as Primavera **P6 Professional R15.2**(Basic and Advance), Oracle JD Edward **EnterpriseOne (9.2)**, Microsoft Office suite. CTR analysis, packaging and/or compile proposals, both Technical and Commercial

Presently working with Nigerian Content Development & Monitoring Board (NCDMB) an agency of government under the ministry of Oil & Gas providing **Project Planning & Control** on all boards projects within the organization and partners.

Previously worked with Chevron Nigeria Limited providing Planning Engineering Service on Onshore Construction North & South Swamp Pipeline, Risers, Piping, Structural, Wax Wrap, Coating & Painting and all other related projects within the swamp field. Worked with Chevron Nigeria Limited as **Project Controls Support Engineer** on Offshore Construction North & South Riser replacement and refurbishment projects. Was **Project Controls Analyst** with Chevron Nigeria Limited Engineering Services Team. Was Technical Assistance on Delta South Quarters Project, Chevron Nigeria Limited.

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### SOFTWARE PROFICIENCY

- Oracle Primavera **P6 Professional (REL 15.3)** Basic and Advance
- Oracle JD Edward **EnterpriseOne (9.2)**
- Microsoft Project
- Microsoft OfficeSuite Application (Word, Excel, Power Point, Outlook)

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### MEMBERSHIP OF PROFESSIONAL BODIES

- American Association of Cost Engineering (**AACE**) Member
- Project Management Institute (**PMP**) Member
- Institute of Personality Development and Customer relationship (**IPDCRM**) Management – Full Member

## **PROFESSIONAL EXPERIENCE**

**July 2024 till date**

**Supervisor, Project & Scheduling**

NCDMB (Nigerian Content Development & Monitoring Board)

### **Roles & Responsibilities**

- Develop detailed project schedules using tools Primavera P6 or MS Project.
- Define project scope, milestones, deliverables, and timelines while creating and maintaining baseline.
- Coordinate with project managers and engineers to align schedules with resource availability.
- Track progress against the schedule and update regularly.
- Identify delays or risks and propose mitigation strategies.
- Ensure alignment between actual work and planned timelines.
- Allocate manpower, equipment, and materials based on schedule needs.
- Work with procurement and logistics teams to ensure timely delivery of resources.
- Generate progress reports, look-ahead schedules, and performance metrics.
- Present schedule updates to stakeholders and senior management.
- Maintain documentation for audits and project reviews.
- Provide guidance and training on scheduling tools and best practices.
- Liaise with clients, contractors, and internal departments.
- Communicate schedule impacts and changes effectively.
- Support project meetings with accurate scheduling data.

**February 2021 till date**

**Planning & Scheduling Engineering Service**

Prime Sources Limited (*Seconded to Chevron Nigeria Limited, CNL*)

### **Roles & Responsibilities**

- Understand project work scope & specification and develop time schedule that meets them.
- Develop project S-Curve and progress tracking system, monitoring & tracking project progress and reporting.
- Continuous review and monitoring of mechanical integrity and operations generated work order (WO) requests for construction repair and maintenance activities
- Work with Construction Coordinators to scope Work Orders for design, materials, fabrication and installation
- Understand contract needs and coordinate contract execution, monitoring and tracking Contractor performance during and after execution.
- Evaluate community support need and raise, monitor and track service order for provision of personnel & equipment. Ensure timeshares and prepared and sent to vendor for invoice processing and payment.
- Track installation cost and report to Lead Engineer and construction superintendent.
- Supervise cost saving initiative and report cost savings.

**March 2020 to February 2021**

**Project Management Consultant**

Lead City University, Tollgate, Ibadan.

## **Roles & Responsibilities**

- Assume management responsibility for assigned services and activities of the Directorate of Corporate Communication and Student Services including work coordination, information and news dissemination, corporate communication, budgeting, accounting, and administrative support programs and services.
- Manage and participate in the development and implementation of goals, objectives, policies, and priorities for assigned programs; recommend and administer policies and procedures.
- Monitor and evaluate the efficiency and effectiveness of service delivery methods and procedures; recommend, within departmental policy and appropriate service.
- Plan, direct, coordinate, and review the work plan for assigned staff; assign work activities, projects, and programs; review and evaluate work products, methods, and procedures; meet with staff to identify and resolve problems.
- Ensure employees and student compliance with existing personnel laws and regulations; implement new laws and policies as they become effective.
- Perform a variety of personnel administration functions; review employee evaluations; ensure accuracy and completeness; review formal documents including reprimands, suspensions, and terminations.
- Conduct a variety of organizational studies, investigations, and operational studies; recommend modifications to existing departmental programs, policies, and procedures as appropriate.
- Respond to and resolve difficult and sensitive student inquiries and complaints.
- Perform related duties as required.

**September 2009 – June 2018**

## **Project Controls Support Engineer - Construction**

Orion Engineering Services Nigeria Limited (*Seconded to Chevron Nigeria Limited, CNL*)

## **Roles & Responsibilities**

- Work with Company Joint Venture Partners (NNPC-NAPIMS) to ensure approval of construction project cash calls, monthly returns and performances.
- Raise, track and close Appropriation for Expenditures (AFE) and ensure compliance with Company financial requirements using JDE Edward ERP.
- Establish SEWOP schedule for the Construction MEJ and CAPEX projects and monitor project progress.
- Routinely analyze, evaluate and forecast the current project status against the baseline schedule, assessing the impacts of design or construction changes to the schedule.
- Report the status of schedule to appropriate project and construction group.
- Prepare forecasts and analysis for Construction projects and preparing trend-analysis to measure performance against forecasts/projections.
- Monitor and analyze project performance to identify potential cost drivers for decision on budget re-alignment opportunity.
- Coordinate construction MEJ (Major Expense Job) and CAPEX (Capital Expenditure) projects planning, budgeting and reporting including budgeting sheets & work plans using the SAP ERP
- Review & Consolidate Major Expense Job and Capital project budget estimate into work-programs for business planning purpose and submission to JV (Joint Venture partner) NAPIMS (National Petroleum Investment Management Services) for approval during SUBCOM (Sub-Committee) to ensure approval of project budget, cash calls, monthly returns and TECOM (Technical Committee) performances.

- Coordinate preparation of construction projects monthly sponsor's estimate / VOWD to book Accruals and make expenditure forecast.
- Book accrual for all Construction AFE using the JDE SAP and report actual cost performance to Business Manager
- Generate project monthly cost performance report, analyze and run variance analysis. Work with WIP (*Work-In-Progress*) group & Allocation groups to resolve all mis-directed cost, erroneous cost and work orders issues.
- Work with accounts payable, eProcurement, contracts and project groups to resolve invoicing issues as they arise.
- Organize trainings and workshops as required to raise awareness on SLE (*Service Level Agreement*) architecture, allocation, time writing, cost coding, invoicing best practices, cost saving etc.
- Coordinate seasonal and adhoc reports as required by various groups such as planning, finance etc using the SAP JDE ERP.
- Make regular visits to the field locations (Offshore, Onshore and Terminal / swamp) to collaborate with project stakeholders and technical teams for MEJ & CAPEX project budget and expenditure planning / execution strategy.

**June 2007 - September 2009**

**Project Controls Analyst: Engineering Services Team (EST)**

Orion Engineering Services Nigeria Limited (*Seconded to Chevron Nigeria Limited, CNL*)

## **Roles & Responsibilities**

- Coordination of Inter-disciplinary checks on deliverables amongst all engineering disciplines (process engineering, mechanical engineering, civil engineering, electrical engineering, instrumentation and control engineering).
- Prepare, Review and Monitor project Cost, Time and Resources on various Engineering Contractors.
- Review Contractors Cost Work Estimate when submitted, prepare Work Authorizations and obtain Approval for implementation.
- Conduct probabilistic evaluations of project cost and schedule estimates, project performance, contract performance and other metrics to predict and measure project performance.
- Worked with various contractors; Atlas, FODE, Amazon, NETCO, Deltafrik, e.t.c to Monitor and appraise their performance on Engineering progress in the area of cost control, progress measurement and schedule performance.
- Develop project cost, schedule, reports and progress measurement procedure documents.
- Coordinate project milestone achievement with PDMS model and design review meetings.
- Prepare project budget from Cost Breakdown Structure (CBS).
- Timely preparation and presentation of all progress reports (Weekly and Monthly) and forecasts to the Project Management Team (PMT).
- Generate project cost curves, resource histogram and schedule S-curves.

**May 2006 – June 2007**

## **Technical Assistance: Delta South Quarters Project**

Danos and Curoles Limited (*Seconded to Chevron Nigeria Limited, CNL*)

### **Roles & Responsibilities**

- Provide overall communications roles and responsibilities.
- Provide overall project cost and schedule, progress measurement for the Engineering Services Team
- Prepare and issue all project weekly and Monthly reports, both for internal and external stakeholders
- Prepare and issue official correspondence between Chevron, National Petroleum Investment Management System and Nigerian Content Division.
- Investigation of charges against project and reversal of charges found to be erroneous.
- Supervision of temporary clerical personnel
- Responsible for the preparation and issue of all the project reporting commitments, both internally within Chevron, and externally to the Joint Venture partners, National Petroleum Investment Management System and consultants
- Maintain and update all monthly status report and be aware of the contact point and/or location of all the latest data related to a particular report.
- Work with Chevron's finance group to investigate charges against projects and reverse charges found to be erroneous.
- Liaise with project Controls Engineer to collect up-to-date data for each of the project Reports, in order to satisfy Delta South Quarters projects reporting requirement.
- Assist the project team in communication with both contractor's and government agencies, as necessary.
- Floor captain for the Delta South Quarters project Group and takes up leading roles in case of any emergency.

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### **AWARDS AND RECOGNITIONS**

- Chevron Recognition and Award program: Human Energy Awards for Outstanding Performance and Communication Skills.
- Chevron Recognition and Award program: Contractor Recognition for Excellent service and Teamwork.
- Chevron Recognition and Award program: Contractor Recognition for Capital Stewardship and Organizational Capability.
- Chevron Recognition and Award program: Contractor Recognition for Quality work.
- Chevron Recognition and Award program Contractor Recognition for Leadership Behavioral Competencies.
- Chevron Recognition and Award program: Contractor Recognition for Successful Training Deployment.
- Chevron Recognition and Award program: Contractor Recognition for Excellent qualities and a Model Employee and an individual with high moral character.
- Chevron Recognition and Award program: Contractor Recognition for Refocusing to deliver Landfill project phase 2 objectives on schedule.

# MICHAEL-UBINI, Eseoghene Oluseyi MPD-CR

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## ~~PERSONAL DATA~~

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**Contact Address:** Qtr. 489, Oladejo Adigun Street, Jericho Ibadan, Oyo State, Nigeria

**Date of Birth:** 12<sup>th</sup> August 1978

**Gender:** Male

**Home Telephone:** +234 817 594 5687

**Mobility:** Worldwide (No Restriction)

**Leisure/Interests:** Soccer, Music, Travelling

**References:** To be supplied on Request